



## **INSTRUCTIONS TO AUTHORS**

Authors are kindly asked to read the following instructions while preparing the manuscript for publishing in Conference Proceedings of 1st International Students' GREEN Conference.

Conference Proceedings publishes conference papers written in both Croatian and English.

All contributing manuscripts will be subjected to critical peer review. Conference paper present work submitted and/or presented at a conference.

### **Procedure**

All contributions are evaluated according to criteria of originality and quality of their scientific and professional content. All manuscripts received for consideration will be acknowledged by the Editorial office.

All manuscripts are sent to at least two referees. Based on their opinion, the Editor and the Editorial Board bring a decision about the acceptance of the manuscripts. Contributions may be rejected without reviewing if considered inappropriate.

### **Copyright**

The authors bear the sole responsibility for the content of the contributions. The Editorial Board assumes that by submitting their papers the authors have not violated any internal rules or regulations of their institutions related to the content of the contributions and that they have not submitted the paper somewhere else.

The acceptance of the paper obliges the authors not to publish the same material elsewhere.

### **Manuscript preparation**

The manuscript should consist of max. 7 type written pages including tables, graphs, schemes and photographs.

It should be written in PAPER TEMPLATE.

Manuscript has to be written without spelling mistakes. It is the author's responsibility to ensure that papers are written in clear and comprehensible Croatian and/or English.



Authors whose native language is not English are strongly advised to have their manuscripts checked by an English-speaking colleague prior to submission.

Manuscripts should be submitted by conference web-site:

\*croatian version:

[http://www.ptfos.unios.hr/isc\\_green/index.php/prijava-radova/](http://www.ptfos.unios.hr/isc_green/index.php/prijava-radova/)

\*english version:

[http://www.ptfos.unios.hr/isc\\_green\\_en/index.php/manuscript-submission/](http://www.ptfos.unios.hr/isc_green_en/index.php/manuscript-submission/)

For clearness the paper should be divided into the following sections: Abstract, Keywords, Introduction, Materials and Methods, Results and Discussion, Conclusions and References.

### **Abstract**

Abstract must not exceed 200 words and has to show relevant data, methodology, main results and conclusion. It has to be written both in Croatian at the beginning and in English at the end of the manuscript if the paper's language is Croatian.

If manuscript is written in English then the paper should only include English abstract the beginning. It should not contain abbreviations or references. After abstract, authors are asked to list several key words.

### **Keywords**

Keywords include the main topic of the paper and should not contain more than 5 words or phrases, which should be separated by commas.

### **Introduction**

Introduction should refer to previous research results and explain the purpose of the investigations.

### **Materials and Methods**

Experimental part should be written clearly and in sufficient detail to allow the work to be repeated. Materials and Methods should indicate instruments, samples, subjects, chemicals, etc., giving enough details only if new methods and/or procedures and/or



principles are used. For the well-known methods and techniques an adequate reference(s) citation will suffice.

### **Results and Discussion**

The information given in tables and figures should not be repeated, and only relevant data discussed and explained. Combining the results with discussion can simplify the presentation.

Tables and figures should be completely understandable without reference to the text.

For publishing reasons, they have to be delivered in graphical formats (\*.xls, \*.tif or \*.jpg) only in black and white and at the end of the paper.

All illustrations (graphs, schemes, diagrams, pictures, etc.) should be named as figures. All figures and tables should be cited in the text and numbered consecutively throughout.

Preferred program for preparing figures and tables is Microsoft Office Excel.

Be sure to use lettering, data lines, and symbols sufficiently large and thick to be clearly legible when the figure is reduced to the normal published size. In graphs and charts, curves should be identified by using different symbols for points (•, ◊, ○, □, ■, ▲, etc.) and not by line width or colour. Several figures should be grouped in a plate on one page. Do not place figures into bordered frames. Figure caption and legend should be placed at the bottom of each figure, while table headings should appear above the tables. Footnotes to tables should be indicated by superscript letters or symbols. The text into the figures and tables should be written in the same language as the body text.

Titles, captions, descriptions and legends of tables and figures should be written in English if the manuscript's language is English and in both Croatian and English if the manuscript's language is Croatian.



Whenever possible formulae and equations are to be written in one line, centred on the page, and consecutively numbered in Arabic numbers between round brackets at the right margin of the paper. Refer to equations by the abbreviation "Eq.".

SI (System International) units should be used. Only symbols (not their subscripts, superscripts or description in brackets) of physical quantities should be written in italic.

All physical quantities given in table columns or rows and corresponding table headings with units, or graphical plots and corresponding table headings with units, or graphic plots and corresponding axis labels should conform to the algebraic rules, i.e. physical quantity / unit = numerical value.

It is preferred to write the measurement units as "kg/m<sup>3</sup>".

### **Conclusions**

Conclusions have to briefly explain significance of the research results.

### **References**

References should be selective rather than extensive (with the exception of review articles). Literature citations in the text should be referred by author's last name and year, in brackets, such as (Knowles, 2007), or with the last name of the author as part of the sentence, immediately followed by the year of publication in brackets, such as ("Smith (1963) reported growth on media."). If there are more than two authors, mention the first author and add et al., followed by the year.

In the reference list which has to be written at the end of the paper, all authors have to be listed (surname and name initials – capitalizing only the initial letters) in alphabetical order, and paper of the same author by chronological order.

If there are more papers from the same author published in the same year, references have to be differentiated by letters in the text (a, b, c, d) behind the year of publishing. In case of multi author papers, in reference list all the authors have to be written (not the first author and mark "et al.").



Italicize only those words that were underlined or italicized in the original, such as names of microorganisms. Also titles of journals have to be written in italics.

For papers published on the web, it is necessary to write the source and the date when the paper was downloaded, besides basic information (title, author's name, etc.).

Reference list should be written as shown:

Journals:

Çalışkan N., Kul A.R., Alkan S., Gogut E.G. and Alacabey I. (2011), Adsorption of zinc (II) on diatomite and manganese-oxide-modified diatomite: A kinetic and equilibrium study, *Journal of Hazardous Materials*, **193**, 27-36.

Books:

Cheremisinoff P.N. (1995), *Handbook of Water and Wastewater Treatment Technology*, Marcel Dekker Inc., New York.

Chapter in book:

Varoquaux P., Wiley R.C. (1994): Biological and Biochemical Changes in Minimally Processed Refrigerated Fruits and Vegetables. In: *Minimally Processed Refrigerated Fruits and Vegetables*, Wiley, R.C. (ed.), New York, USA: Chapman, pp. 226-268.

Conference proceedings:

Atkovska K., Kuvendziev S., Lisichkov K., Marinkovski M., Ruseska G., Grozdanov A. (2016) Removal of Ni(II) ions from aqueous solutions by natural peanut husks. In: 6th International Conference WATER FOR ALL, Habuda-Stanić M. (ed.), Osijek, pp. 1-12.