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Krisztina Fertői-Héra

Nationality: Hungarian **Date of birth:** 14/09/1990

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WORK EXPERIENCE

University of Pécs – Pécs, Hungary

Project manager

[01/01/2017 – Current]

Managing and assistance of submission of international proposals and responsible for the management of international projects in the framework of Erasmus+, Visegrad Fund, Interreg Danube, Interreg Hungary-Croatia, Interreg Danube, HORIZON (see below for references). Monitoring calls of the EU for the faculties of the university, supporting researchers in preparing and coordinating R&D projects, holding consortium meeting, financial reporting, follow-up of communication and dissemination activities.

Directorate of Grants and Project Management, University of Pécs – Pécs, Hungary

Junior project manager

[09/2015 – 12/2016]

Assistance of submission and management of International and some Hungarian projects in the framework of H2020, Erasmus+, Interreg Europe, HUHR Interreg V-A, Visegrád Fund, GINOP and EFOP. Liaising with consortium partners, participating in project development and project management, preparing reports, and carrying out administrative tasks related to projects. Participation in consortium meetings.

Sikeres Rendezvény, DDRIÜ South Transdanubian Regional Innovation Agency – Pécs, Hungary

Event organizer

[05/2015 – 08/2015]

- Organizing corporate events and weddings,
- making orders,
- preparing contracts,
- translation tasks
- marketing and communication related tasks

Directorate of Grants and Project Management, University of Pécs – Pécs, Hungary

Project assistant

[09/2013 – 02/2015]

Assisting with the administrative tasks of projects. Administration of invoices, preparation of contracts, collection of quotations, management of orders, participation in event organization, participation in project meetings and other assistant tasks to help the work of the project managers.

Ferling PR Agency – Pécs, Hungary

PR assistant

[02/2013 – 08/2013]

- participating in the preparation of communication campaigns, organizing events, liaising with partner companies, marketing tasks, writing content for websites, translation tasks

EDUCATION AND TRAINING

Master of Science in Applied Management (MSc)

Middlesex University in collaboration with University of Pécs [2013 – 2015]

City: Pécs | **Country:** Hungary | **Website:** https://www.mdx.ac.uk/, https://ktk.pte.hu/hu

Economist in Management and Leadership

University of Pécs, Faculty of Economics [2013 – 2015]

City: Pécs | **Country:** Hungary | **Website:** www.ktk.pte.hu

Bachelor of Science in Commerce and Marketing (BSc)

University of Pécs, Faculty of Economics

City: Pécs | **Country:** Hungary | **Website:** www.ktk.pte.hu

LANGUAGE SKILLS

Mother tongue(s): Hungarian

Other language(s):

English

LISTENING C1 **READING** C1 **WRITING** C1

SPOKEN PRODUCTION C1 **SPOKEN INTERACTION** C1

German

LISTENING B2 **READING** B2 **WRITING** B2

SPOKEN PRODUCTION B2 **SPOKEN INTERACTION** B2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

SKILLS

Microsoft Word / Microsoft Excel / Microsoft Powerpoint / Social Media / Outlook / SAP / MS Teams / project management / Microsoft Office / Project writing, project development &project management

PROJECTS

Submission of Proposal EFOP-3.6.2-16-0008 (1,5 Mrd Ft), GINOP-2.3.3-15-2016-00025 (737 mFt), HUHR/1601/4.1.2/0008 (15 mFt), EFOP-3.6.2-16-0009 (1,5 Mrd Ft), Erasmus+ KA2 2015-1-HU01-KA203-013560 (299 514 EUR), Erasmus+ KA2 2017-1-HU01-KA203-036038 (449 500 EUR), Visegrad Fund – V4 22210016 (49 724 EUR), Interreg Danube DRP0301100 (2 200 000 EUR)

Project management as a service -HUHR/1601/4.1.2/0008 Budget: 156 087 EUR, our part 49 053 EUR EUR (UP as Lead Beneficiary)-Erasmus+ KA2 2015-1-HU01-KA203-013560 – NETMIB - Network of multidisciplinary ideation and business model generation Budget: 299 514 EUR, our part 57 509 EUR (UP as Lead Beneficiary)-Erasmus+ KA2 2017-1-HU01-KA203-036038 - New skills of next generation journalists (Budget: 355 966 EUR, our part 117 215 EUR), (UP as Lead Beneficiary)-Erasmus+ KA2 2021-1-HU01-KA220-HED-000032251 VIBE- Virtual Biomedical and STEM/STEAM Education (Budget: 298 841 EUR, our part 89 676 EUR), (UP as Lead Beneficiary)-Erasmus+ KA2 2021-2-HU01-KA220-YOU-000048953 - PACIFY-D - Promoting Active Citizenship of Youth Through Diplomacy (Budget 257 530 EUR, our part 37 220 EUR), (UP as Lead Beneficiary)-Erasmus+ KA2 2022-1-HU01-KA220-YOU-000089532 PRIME - Promoting and Improving Existing Methods of Youth Participation (Budget 400 000 EUR, our part 73 000 EUR) (UP as Beneficiary)-International Visegrad Fund – 22210016 – Supporting mental health in organizations: developing future business leaders.(Budget 49 724 EUR, our part 6754 EUR) (UP as Beneficiary)-International Visegrad Fund – 22220120 – V4 Booster - Joint Degree and Academic Networking in the Post-Pandemic Central Europe (Budget 198 900 EUR, our part 18 000 EUR) (UP as Beneficiary)-HORIZON-EIC-2021-PATHFINDEROPEN-01 - TWAC (Budget 3 198 152,50 EUR, our

part 577 500 EUR) (UP as partner)-101073480 - REA.A – Marie Skłodowska-Curie Actions - EUPRAXIA DN (Budget 2 530 360,80 EUR, our part 228.348 EUR) (UP as partner)-101079773 — EuPRAXIA — HORIZON-INFRA-2021-DEV-02 (Budget 2 490 000 EUR, our part 12 000 EUR)-Interreg Danube DRP0301100 PATHS (Budget 2.516.726,21 EUR, our part 246.109,60 EUR) (UP as Lead Partner)

MANAGEMENT AND LEADERSHIP SKILLS

Project manager (2017-current)

Directorate of Grants and Management, University of Pécs

Junior project manager (2015-2016)

Directorate of Grants and Management, University of Pécs

Project roles in Interreg grant proposal (2025-2026)

Project manager, and involvment in communication activities.

ORGANISATIONAL SKILLS

Problem-solving skills

Advanced problem-solving skills developed through current work and studies, including the analysis and resolution of complex issues. Additionally, high capacity for handling demanding tasks and responsibilities.

Time management

Prioritization of tasks and time management to meet deadlines and maintain productivity.

Attention to detail

Ensures accuracy in tasks, documentation, and communications, and catches small errors before they become problems.

COMMUNICATION AND INTERPERSONAL SKILLS

Communication skills

Strong communication and interpersonal skills developed through daily professional correspondence and discussions with colleagues, researchers, and stakeholders in my current role.

Teamwork

I'm collaborating effectively with others, contributing to group success, and helping to achieve common goals.

Adaptability

I'm flexible and open to change, adjusting to different people, situations, and challenges as they arise.